

WVNEC Annual Business Meeting

Date:	May 20, 2015 from 3:15-3:30 p.m.	
<i>Topic</i>	<i>Discussion</i>	<i>Action/Follow-Up</i>
Executive Director's Report	<p>Leadership Succession In preparation for Dr. Moss's retirement in the next couple of years, Valerie Satkoske, MSW, PhD has agreed to become the Executive Director of WVNEC starting January 1, 2016. She has been the editor for the WVNEC Newsletter since April of this year.</p>	
Membership Report	<p>WVNEC currently has 51 institutional members which consist of 28 hospitals, 13 nursing homes, 7 hospices and 3 home health agencies. We also have 12 individual members.</p>	
Treasurer's Report	<p>The Network has a current cash balance of \$268,707.12 There are some restrictions on how the money can be spent based upon the Memorandum of Understanding that WVNEC has with the Vice President of the Health Sciences Center but Valerie will be overseeing that along with the Advisory Committee. Our sound financial standing is from the profits from 28 years of programs and membership dues.</p>	
Discussion Items	<p>WVNEC Election for Four At-Large Representatives We depend upon the Network Advisory Committee to oversee the content of our symposium, webinars and newsletters. We have four open spots up for election that the Network is holding over the Summer. You can nominate yourself or someone from your organization can nominate you as long as you or your institution is a current WVNEC member. Deadline to submit your nomination form and 250 word statement is June 30, 2015. A copy of the nomination form can be found in your packet. Your statement should describe why you want to be on the Advisory Committee, your past level of activity with the Network and what you would like see the Network doing in the future. Kay Cottrill, David Kaufman and Drema Pierson are eligible for reelection. Valerie Satkoske is currently the Treasurer of the Network but since she is about to become the Executive Director it doesn't make much sense for her to run and then vacate a seat a few months later. She has graciously decided not to run since she is going to become the Executive Director of the Network. The Memorandum of Understanding describes the function of the Advisory Committee. If you would like to see a copy, please contact Linda McMillen and she will provide you with a copy. The advisory</p>	

	<p>committee members participate on four conference calls per year plus provide oversight for the programs.</p> <p>Priorities for WVNEC in the coming year – Ed Horvat mentioned that the Cleveland Clinic is doing ethics consults (telemedicine) for rural areas and wondered if this is something that WVNEC could do. Dr. Moss said that we could ask the WVNEC Advisory Committee their thoughts on telemedicine. We wouldn't be able to charge for the service and would have to limit it to just WVNEC members. Valerie Satkoske received a Benedum Grant to do an assessment regarding this type of issue and will evaluate it further.</p> <p>Newsletter and Symposium Topics – Dr. Moss asked members to email him or Linda topics or cases to use in upcoming newsletter. Participants suggested the following topics for upcoming newsletters and/or programs:</p> <ul style="list-style-type: none"> • How to document formal ethics • Statistics or trend analysis for consults • ASBH Core Competency certifications 	
Action Items	<ul style="list-style-type: none"> • Research doing Telemedicine for rural areas 	
Next Meeting	The next business meeting will be held at the 2016 symposium.	
Adjournment	The meeting was adjourned at 3:30 p.m.	

Respectfully submitted by Linda McMillen for Tiara Star Hill, Secretary